

Osun State University, Osogbo

P.M.B. 4494, Osogbo, Nigeria

www.uniosun.edu.ng

Invitation to Pre-Qualification and Tender for the Merged 2011, 2012, 2013 and 2014 TETFund Intervention Fund in Library Development.

(A) Osun State University, Osogbo Nigeria invites competent/qualified contractors to submit Technical and Finance Bids for the underlisted years *2011*, *2012*, 2013 and *2014* TETFund Intervention Projects in Library Development.

		Tender Fee
Lot	Description	
Lot 1		N50,000.00
	Procurement of Assorted Textbooks and for various subjects	
	Journals Subscription	N30,000.00
Lot 2		
	Procurement of Library Equipment and Furniture	N50,000.00
Lot 3a		
	Supply/installation of Bindery Equipment's and materials	N30,000.00
Lot 3b		
	Supply/Subscription to E-books and Databases	N40,000.00
Lot 4		
	Electronic Library Information Technology Infrastructure	N40,000.00
Lot 5		
	Development of Library Information Technology Infrastructure	N40,000.00
Lot 6		

(B) Pre-Qualification Requirements

To be considered, potential companies are require to submit all the under-listed documents:

- (1) Certificate of Incorporation at the Corporate Affairs Commission (CAC) and evidence of Memorandum of Understanding in the case of Joint Ventures
- (2) Include Certified True Copy of CAC registration Forms C02 and C07 containing names of Directors and Shareholders
- (3) Certified copy of Memorandum and Articles of Association of the Company
- (4) Corporate profile, to include a list of the company's technical staff, their CV's, and copies of their credentials including qualification, year(s) of cognate experience and certificate of registration with relevant professional bodies.
- (5) Evidence of payment of tax for the last three (3) years (2012-2014)
- (6) Copy of VAT registration and evidence of past VAT remittance for completed projects.
- (7) Copies of Company's Audited Statement of Accounts for the last three (3) years (2012-2014) duly stamped by a Registered Auditor.
- (8) Certificate of Compliance with the provisions of the Industrial Training Fund (ITF) Amendment Act, 2011, issued by the ITF and stated to be valid up to Thursday December 31st, 2015
- (9) Certificate of Compliance with the provision of Pension Reform Act, 2014, issued by the National Pension Commission (PENCOM) and stated to be valid till Thursday December 31st, 2015.
- (10) Original Bank Statement of the past twelve (12) months.
- (11) Verifiable Evidence of similar jobs successfully executed, or being executed, within the last five (5) years, including type, cost, location and evidence of award and satisfactory completion.
- (12) Company's registered address, functional contact address, GSM Phone numbers and email addresses.
- (13) Reference letters from three (3) previous Employers for similar projects, satisfactorily completed.
- (14) A Sworn Affidavit by a Director certifying that;

- (a) The documents submitted for the pre-qualification exercises are not only genuine, but correct
- (b) None of the Director of the Company had ever been convicted by Law
- (c) The Company is not bankrupt
- (d) None of the Officers of Osun State University, Osogbo is a former or present Director of the Company.

(15) Company's Banking Detail including Account Name, Account Number, Bank Name and Branch and Sort Code.

(16) Please, note that the originals of documents would be requested and therefore, should be made available for sighting whenever required. The opening of the bids follows immediately after close of submission.

(C) Tender Procedure

(1) The suppliers/contactors are required to prepare and submit their tenders in two (2) separate parts, namely:

- (i) Technical tender (Prequalification)
- (ii) Commercial/Financial tender

(2) Bids shall be prepared and submitted in accordance with the aforementioned Tender documents. In the event of a contract award, the bidder will be required to enter into formal contract agreement in the form of and based on the proposed contract documents.

(D) Submission of Tender

Interested bidders are expected to put the technical bid in separate sealed envelope and financial bid in another sealed envelope, with each envelope distinctively labeled to indicate its nature, while the two, (2) envelopes should be put in a bigger sealed envelope, indicating Company's Name, particulars and name of the lots, in line with the three (3) envelopes system of tendering.

Envelopes for each Lot should be clearly marked as may be applicable. It should be forwarded to:

The Acting Registrar, Osun State University, Osogbo.

(E) Closing

The closing date for submission of Tenders is **not later than 8th March 2016**. The opening of Tenders follows immediately at the Osun State University Auditorium, Osogbo.

Please note that:

- All bids will be opened the same day.
- The University reserves the right to reject any or all pre-qualifications packages
- The University will deal only with authorized officer of the tendering companies and not through individuals or agents acting on their behalf.
- Any bidder that submits one set of Pre-qualification documents to be used for pre-qualification evaluation of more than one Lot or project on this advertisement will have his bid(s) rejected.
- Any bidder that encloses technical and or financial bid(s) of more than one Lot in a single envelope will have his bid rejected.

Gafar Adebayo A. Shittu

Acting Registrar